



POLICY FOR SERVING ON A FOCUS AREA COMMITTEE

Members of Impact100 Philadelphia (“Impact100”) must insure that no personal or professional self-interest interferes with their work on behalf of Impact100.

The primary goal of Impact100 is to provide a fair and balanced forum for the review of grant applications, and to avoid undue advocacy and campaigning on behalf of a specific applicant.

To insure the integrity of the grant-making process, any Impact100 member who has a **strong affiliation** with an applicant shall refrain from any direct connection with that organization’s application (such as reading and commenting on drafts before submission, or helping to design the proposed project). A member would have a *strong affiliation* if she is an employee, serves on the board of directors, is a volunteer in a leadership position and/or has a family member who either works for or volunteers for the applicant in a significant way. Furthermore, the member shall not serve on the particular Focus Area Committee to which that grant application has been assigned. The member is, however, welcome and encouraged to serve on a different Focus Area Committee.

Prior to participating in the first meeting of a Focus Area Committee to which she has been assigned, each member shall sign and return this form to the Chair of said Focus Area Committee.

I have read and understand the **Impact100 Policy for Serving on a Focus Area Committee**.

I have been assigned to the following Focus Area Committee (please circle):

Arts & Culture Education Environment Family Health & Wellness

I have received the list of grant applicants for the Focus Area Committee(s) circled above for the 2010 grant year, and I do not have a **strong affiliation** with any of those grant applicants.

I will advise the Grants Chair immediately in writing of any change regarding my strong affiliation with any organization that is applying for an Impact100 grant.

Signature of Member

Printed Name of Member

Date