



Enhanced Grants Process

October 26, 2017

Dear Impact100 Philadelphia Members,

We are excited to announce an enhanced grants review process for the 2018 grant cycle. The new process was developed in response to membership feedback that as the size of our membership has grown, Focus Area Committees have become too large, which has made active participation and logistics increasingly difficult. Although this is a good problem to have, Impact100 Philadelphia wants to ensure that every woman's voice is heard in our grants review process. We expect, with this revised process, your 2018 membership experience will be improved and the best proposals will continue to rise to the top. The grant review process is central to our mission and we thank all who contributed their feedback to help us improve it.

First, let us offer a brief note to new members. We value your input and insight! New members give us fresh perspective, and we hope you will join us in the grants review process. Please don't hesitate to contact us if you'd like more explanation about any of our processes, but know that more information will be coming in the near future.

What Stays the Same:

- Member-reviewed proposals are still at the heart of our grants process. We will continue to award Core Mission grants in five Focus Areas: Arts & Culture, Education, Environment, Family, and Health & Wellness.
- Committee work will still take place during three, two hour meetings (dates and locations to be preannounced to facilitate your scheduling), primarily from February to May.
- We will still be conducting Site Visits to selected applicants.
- Each Focus Area Committee (FAC) will still select one finalist for the Annual Meeting.

What Changes:

- Each Focus Area Committee will be led by one Chair.
- Rather than having 3 FAC meetings of 30-40 women, each FAC will be divided into multiple Teams with no more than 10 members. Each team will be led by a Team Leader, with guidance from the FAC Chair and Grants Chairs.
- Teams will meet in members' homes or other suitable locations for the first two meetings and will be responsible for thoroughly reviewing three to four grant proposals.
- Each Team will determine if Site Visits are merited and how many to conduct based on the applications they have read.
- At the third meeting, led by the FAC Chair, all the Teams will come together and meet as one group. At this meeting, Team Leaders, or designee, will present site visit summary reports, and the full committee will select one finalist for the Annual Meeting in June.
- With the introduction of the new process, the number of Full Proposals reviewed by the FAC will no longer be limited to 9-11, allowing greater flexibility in selecting Letters of Inquiry (LOI) to move on to full proposal.

In addition:

- An LOI committee will be established for each FAC. It will be led by the FAC Chair, with Team Leaders and other experienced members with two years of FAC experience participating.
- Two to three Financial Review Panel (FRP) members will still lend their expertise to each FAC.

A schematic of the new process is included below.

Frequently Asked Questions (FAQs) about the new process can be found [HERE](#).

How You Can Participate:

- Serve on a Focus Area Committee - All members are welcome! Sign-ups begin in January of 2018.
- Be a Focus Area Committee Chair - Must have 2 or more years of FAC experience. (Five positions available.)
- Be a Team Leader - Must have 2 or more years of FAC experience. (Approximately 20 positions available.)
- Be on the Financial Review Panel - Financial background required. (Approximately 12 positions available.)

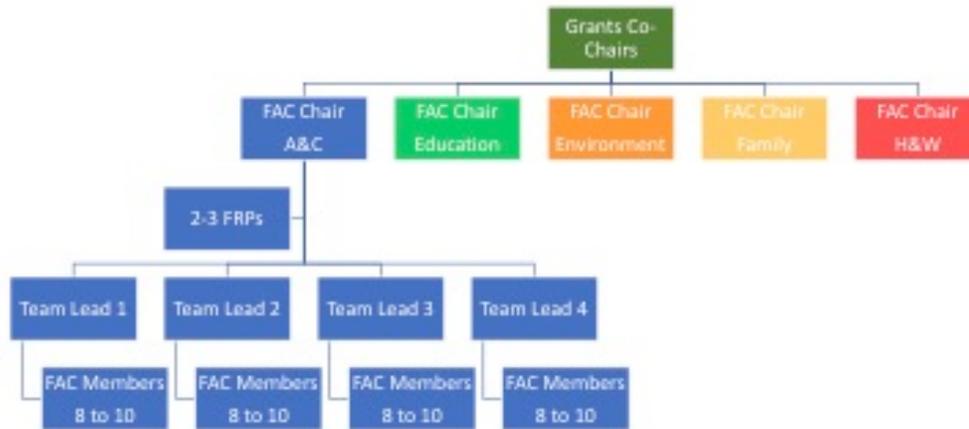
If you are interested in a leadership role or have someone to recommend, please let us know [HERE](#).

We look forward to sharing more about this enhanced process with you, and building on our 10-year strong foundation of collective giving. If you have further questions please contact either of us directly via email.

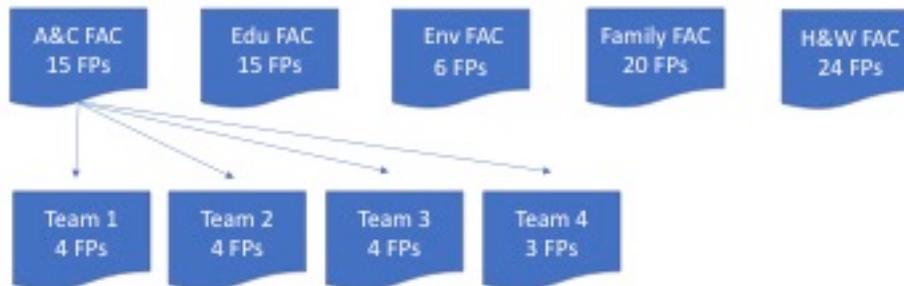
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**Impact100 Philadelphia
New Grant Review Process/Structure**



**Impact100 Philadelphia
New Full Proposal (FP) Process**



Full Proposal Teams

- Led by an experienced member (preferably from LOI Committee)
- Maximum of 10 members per FP Team
- Each FP Team reviews an estimated 3-4 Full Proposals
- Meetings are held in member's home
- FRP (Financial Review Panel) reviews all FPs for each FP Team
- FAC Chair may sit on any or all FP Team meetings